

**NOTE: JUVENILES MUST APPEAR BEFORE THE JUDGE. A JUVENILE CANNOT USE THIS FORM**

(Mail to the Municipal Court as indicated on the reverse side of the letter. Enclose a copy of the citation with your reply. Enclose a self-addressed, stamped envelope if you need a receipt or mail by Certified Mail, Return Receipt Requested).

Print or type Name as it appears on your driver's license	DL Number
Current Mailing Address	Daytime Phone #
Citation #	Date of Citation
	Appearance Date

Check One:

- 1. I hereby enter a plea of GUILTY and waive appearance for trial. Enclosed is a cashier's check or money order for the fine amount.
- 2. I hereby enter a plea of NOLO CONTENDERE and waive appearance for trial. Enclosed is a cashier's check or money order for the fine amount.
- I hereby enter a plea of NOT GUILTY and request a trial before \_\_\_\_\_ The Judge or \_\_\_\_\_ A Jury. The Court will advise me of my trial date at the address above.

Signature	Date	Amount Enclosed
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Detach here-Above portion only to be sent in with payment or plea-Portion below only for driving safety course

NOTIFICATION OF INTENT TO TAKE THE DRIVING SAFETY COURSE IN LIEU OF PAYING THE FINE FOR A MOVING VIOLATION.

**(Failure to return this form on or before your appearance date will result in ineligibility for the course)**

**I understand I CANNOT take the driving safety course in lieu of paying the fine if (1) I am accused of speeding 25 mph or more over the posted limit (2) if I hold a Commercial Driver's License.**

**I understand I may only take the driving safety course to dismiss one offense within a 12-month period.**

I hereby enter my plea of \_\_\_\_\_ Guilty or \_\_\_\_\_ Nolo Contendere and notify the Court of my intent to request the driving safety course in lieu of paying a fine.

I have enclosed a photo copy of my Texas driver's license and a photo copy of my proof of liability insurance (financial responsibility).

I understand I must submit a certified copy of my driving record that is maintained by DPS by mailin the format the bottom of this page with the required fee to the address shown on the form.

**I understand that on or before 90 days from my appearance date I must present to the Court (1) a certified copy of my driving record, (2) the certificate of completion of the Driving Safety Course, and (3) pay the Court Fee of \$95.00.**

**AFFIDAVIT**

\_\_\_\_\_, state under oath that I am not in the process of taking a driving safety course under Section 45.051 1 of the Code of Criminal Procedure, nor have I completed a course under that section that is not yet reflected on my driving record as maintained by the Department of Public Safety,

SWORN TO AND SUBSCRIBED BEFORE ME this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

Signature

(Seal)

Notary Public

Print or type name as it appears on Driver's License	D.L. Number
Current Mailing Address	Daytime Phone #
Citation No.	Date of Citation
	Appearance Date