



City of Robinson

111 W. Lyndale, Robinson, TX 76706-5619
Phone (254) 662-1415 ❖ Fax (254) 662-1035

REQUEST FOR PUBLIC RECORD

I, _____, hereby request to (circle one or both)
review/copy the following:

_____ City Ordinance(number/Section) _____

_____ Council Resolution _____

_____ Subdivision Plat of _____

_____ Other _____

(If additional space is required, attach a separate sheet of paper)

If I have requested a copy, I agree to pay charges of \$.15 per copy and \$.55 per request.

Signature

Print Name

Address

Phone Number

NOTE TO REQUESTOR: Response will be made within ten (10) days of date requested.

FOR OFFICE USE ONLY

Received By

Date Received

_____ Requested material provided on _____

_____ Requested denied because requested material not subject to the Open Records Act.

_____ Request has or will be submitted to the Texas Attorney General for an opinion.

_____ Requested material does not exist.

City Official

Date