



111 W. Lyndale, Robinson, TX, 76706-5619
Phone (254) 662-1415 | Fax (254) 662-1035

**PUBLIC NOTICE
REGULAR CITY COUNCIL MEETING**

THE ROBINSON CITY COUNCIL WILL MEET ON TUESDAY, MARCH 2, 2021 AT 6:00 P.M. IN THE COUNCIL ROOM AT ROBINSON CITY HALL, 111 WEST LYNDALE, ROBINSON, TEXAS TO CONSIDER AND ACT ON THE ITEMS ON THE FOLLOWING AGENDA.

A MEETING OF THE ROBINSON CITY COUNCIL WILL BE CONDUCTED AT CITY HALL; HOWEVER, SOCIAL DISTANCING WILL BE REQUIRED. UPON ARRIVAL, TEMPERATURES WILL BE CHECKED PRIOR TO ENTERING THE COUNCIL CHAMBERS AND SEATING WILL BE LIMITED. MASKS ARE REQUIRED TO ATTEND IN PERSON. THESE ACTIONS ARE BEING TAKEN TO MITIGATE THE SPREAD OF COVID-19.

IF YOU ARE UNABLE TO ATTEND THE MEETING IN PERSON, TELEPHONIC AND VIDEO CONFERENCING CAPABILITIES WILL BE AVAILABLE TO ALLOW INDIVIDUALS TO ADDRESS THE COUNCIL. ALL SPEAKERS PARTICIPATING ONLINE OR VIA TELEPHONE MUST REGISTER TO SPEAK AT LEAST TWO HOURS IN ADVANCE OF THE MEETING. ALL PUBLIC COMMENT WILL OCCUR AT THE BEGINNING OF THE MEETING UNDER THE PUBLIC COMMENT ITEM. SPEAKERS MUST CALL OR LOG IN AT LEAST 15 MINUTES PRIOR TO THE MEETING STARTING IN ORDER TO SPEAK. WRITTEN COMMENTS MAY ALSO BE SUBMITTED TWO HOURS IN ADVANCE OF THE MEETING. TO REGISTER TO SPEAK OR TO SUBMIT WRITTEN COMMENTS, PLEASE EMAIL CITYSECRETARY@ROBINSONTEXAS.ORG. MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE REMOTELY VIA DIAL-IN NUMBER: 1-415-655-0001 US; ACCESS CODE: 146 963 7234 OR ONLINE: <http://bit.ly/March2nd2021CouncilMeeting> MEETING NUMBER: 146 963 7234; MEETING PASSWORD: 03022021meeting. FOR MORE DETAILED INSTRUCTIONS ON HOW TO PARTICIPATE IN THIS MEETING VISIT OUR WEBSITE AT <https://www.robinsontexas.org/594/Virtual-City-Hosted-Public-Meetings>

OPENING ITEMS

1. Call to order
2. Invocation – David Tenberg, Point of Truth Church
3. Pledge of Allegiance
4. Roll Call
5. Citizens Comments

PRESENTATIONS

- a. Proclamations for the Snow & Ice Storm Recognition from Mayor Echterling
- b. Presentation of Police Service Award from Chief Andreucci

CONSENT AGENDA

6. Approve Minutes: February 2, 2021.
7. Consider and possible action accepting the City of Robinson, Texas Annual Financial Report presented by Belt Harris Pechacek, LLP for Fiscal Year ending September 30, 2020.

REGULAR AGENDA

8. Consider and possible action on Ordinance 2021-004 providing for forgiveness of portions of water bills attributable to broken service lines or internal structural lines during February weather event.
9. Consider and possible action approving an agreement with Insituform Technologies, LLC for the purchase of labor, materials, equipment and services to replace sewer lines in and around sections of the Fain Estates subdivision utilizing the Local Government Cooperative Contract #555-18 at a total cost of \$1,248,723.00 (Contract amount of \$1,189,260.00 along with 5% Contingency of \$59,463.00)
10. Consider and possible action awarding the contract for the Hillview Ground Storage Tank Rehabilitation Project to Mr. Tank LLC, at a total cost of \$152,501.20.
11. Council briefing regarding the recent weather event.
12. Councilmember requests for items to be placed on future agendas.
13. Adjourn.

**The Governing Body reserves the right to go into Executive Session on any of the above items as provided by Government Code Chapter 551.*

**Public Hearings will be held in accordance with procedures set forth in Resolution R-95-011, adopted by the City Council on June 13, 1995.*

Note: Persons with disabilities who plan to attend this meeting and who need auxiliary aids or services should contact the City Secretary at (254) 662-1415 at least twenty-four (24) hours before this meeting so that appropriate arrangements can be made.

POSTED: _____

AT: _____

By: _____



COUNCIL AGENDA ITEM MEMORANDUM

Presentations
Date Submitted: 02/26/2021
Meeting Date: 03/02/2021

DEPT./DIVISION SUBMISSION & REVIEW:

Mayor Bert Echterling

ITEM DESCRIPTION: Presentation of Proclamations for the Snow & Ice Storm Recognition

STAFF RECOMMENDATION: N/A

ITEM SUMMARY: N/A.

FISCAL IMPACT: N/A

ATTACHMENTS: N/A



COUNCIL AGENDA ITEM MEMORANDUM

Presentations
Date Submitted: 2/22/2021
Meeting Date: 03/02/2021

DEPT./DIVISION SUBMISSION & REVIEW:

Rich Andreucci, Chief of Police

ITEM DESCRIPTION: Community Service Award for Sgt Otting

STAFF RECOMMENDATION: N/A

ITEM SUMMARY: Sgt Otting will be presented with a community service award for assisting a resident of Robinson to ensure the resident was not evicted from his home.

FISCAL IMPACT: None

ATTACHMENTS: Synopsis of event and award letter.



Police Department

On December 29th, 2020, Sgt. Vincent Otting was speaking to a disabled veteran on and off all shift long. The disabled veteran was in fear of being evicted from his home, due to the land lord being upset with the residence being dirty, and in disarray. The disabled veteran was unable to improve the issues at the home, and Sgt. Otting made many phone calls to charities to try to get the man some help.

After many phone calls, and not making any progress, Sgt. Otting made the decision to respond to the disabled veteran's home himself the next morning, with the assistance of one volunteer from Veterans One Stop, and Chief Reese Knight of RVFD. Sgt. Otting arrived in his personal truck, and helped clean the disabled veteran's house. Sgt. Otting used his own truck to haul away some items. The progress made ensured the disabled veteran would not be evicted. Sgt. Otting volunteered his time to do all of this, used his personal vehicle, and received no paid hours from the department.

Sgt. Otting exemplified community service that day, and showed great dedication to his community. This was a truly selfless act, which is why Sgt. Otting is being awarded the Community Service Award.

R. Andreucci

Chief of Police



COUNCIL AGENDA ITEM MEMORANDUM

Consent Agenda Item
Date Submitted: 2/22/2021
Meeting Date: 03/02/2021
Agenda Item #6

DEPT./DIVISION SUBMISSION & REVIEW:

Misty Cryer, City Secretary

ITEM DESCRIPTION: Approve Minutes: February 2, 2021

STAFF RECOMMENDATION: Approval of minutes as presented.

ITEM SUMMARY: Minutes have been provided for review.

FISCAL IMPACT: N/A

ATTACHMENTS:

February 2, 2021 Regular Meeting Minutes

MINUTES OF CITY COUNCIL MEETING FEBRUARY 2, 2021

1. **Call to order:** Meeting was called to order at 6:00 P.M. by Mayor Bert Echterling.
2. **Invocation:** Councilmember Jimmy Rogers gave the invocation.
3. **Pledge of Allegiance**
4. **Roll Call:** Councilmembers present: Jimmy Rogers, Jeremy Holland, Mayor Bert Echterling, Mayor Pro Tem Jeremy Stivener, Jana Follender, Matthew Birkes and Steve Janics.
5. **Citizen Comments:** Linda Vaughn, Robinson Chamber of Commerce, President. Mrs. Vaughn invited Mayor and Council to the Annual Membership Banquet on July 22, 2021 at the Texas Sports Hall of Fame. Tickets will be available soon and the chamber is taking and accepting sponsorships. There will be a speaker, meal, music and a silent auction.
6. **Present Quarterly Investment Report:** City Manager Craig Lemin presented the Quarterly Investment Report from December 31, 2020 to council. Beginning Quarterly Book Value of \$31,678,649 and ended December Book Value with \$33,331,551. Average Quarterly Yield of 0.42%. Exceed the Rolling Three Month Treasury at 0.09%, Rolling Six Month Treasury at 0.12% and TexPool at 0.09%. Total Interest Earnings (approximate) Fiscal YTD Interest Earnings at \$39,361. Council had no questions.
7. **Present 2020 Annual Racial Profiling Report:** Police Chief Richard Andreucci presented the 2020 Annual Racial Profiling Report to council. Chief Andreucci stated he was happy with the stats and the report. Nothing appeared odd in the report. Council had no questions.

Mayor and Council pulled Consent Agenda Items 9 – 12 for discussion.

CONSENT AGENDA

8. **Approve Minutes: January 5, 2021.**

Mayor Pro Tem Jeremy Stivener motioned to approve minutes from January 5, 2021 City Council Meeting as presented. Councilmember Steve Janics seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

REGULAR AGENDA

9. Consider and possible action authorizing the City Manager to enter into an agreement with the Hunton Estates Home Owners Association for street lights.

Mayor Pro Tem Jeremy Stivener missed the agreement and questioned the agreements contents. City Manager Craig Lemin stated the streets were platted as private streets and the HOA is needing the city to agree for Oncor to provide the monthly service to the street lights and the HOA will pay the monthly fee. If the HOA does not pay the city will have Oncor turn off the service. Mayor Pro Tem Jeremy Stivener stated he did see that agreement but thought there may have been more he missed.

Mayor Pro Tem Jeremy Stivener motioned to authorize the City Manager to enter into an agreement with the Hunton Estates Home Owners Association for street lights. Councilmember Jeremy Birkes seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

10. Consider and possible acceptance of the Report of the City of Robinson Charter Commission and the recommendations therein.

City Manager Craig Lemin stated the Charter Commission was selected by the council and met twice earlier this year. The Commission has discussed the proposed propositions and felt the city was ready for the proposed propositions presented to council and that the city is ready for those changes. It is the Charter Commissions unanimous recommendation to council to accept these proposed propositions and submit to the voters. Mr. Lemin also stated to council, as he stated to the Charter Commission, staff has outlined a separate page on the city website to educate the public on the proposed propositions. The city is prohibited and cannot advocate for the changes of the charter.

Councilmember Jimmy Rogers motioned to accept the Report of the City of Robinson Charter Commission and the recommendations therein. Mayor Pro Tem Jeremy Stivener seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

11. Consider and possible action on Resolution 2021-001-R ordering a Special Election for voting in a Special Election for a Charter Amendment for the City of Robinson on May 1, 2021 to be held as a Joint Election with McLennan County.

City Secretary, Misty Cryer, stated the resolution and the order is standard process to order the Special Election and is needed per the current charter.

Mayor Echterling asked if this resolution for the proposed propositions will go on the May 1 election and when would the changes, if passed, would take place. City Manager Craig

Lemin stated yes and once approved. Mayor Echterling asked if the changes to the charter would fall into the 2021 November election. Mr. Lemin stated the council seats coming up in the November election will be affected; the changes would actually take place over this years November election and November 2022.

Mayor Bert Echterling motioned to approve the Resolution 2021-001-R ordering a Special Election for voting in a Special Election for a Charter Amendment for the City of Robinson on May 1, 2021 to be held as a Joint Election with McLennan County. Mayor Pro Tem Jeremy Stivener seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

12. Consider and possible action on a contract between McLennan County and the City of Robinson for the purpose of conducting a joint election, and approving the contract for the election services between the McLennan County Election Administration Department and approval of City Manager to execute the joint election agreement and contract for election services.

City Secretary, Misty Cryer, stated what the council is presented with is an example of what the contract will look like. The McLennan County Election Administration will not have the actual contract ready until after the filing deadline to prevent having to readminister the contracts due to fees changing when entities may withdraw from the election.

City Manager Craig Lemin stated also the final contract will be completed after the filing deadline. The fees for the election will change with other entities dropping out and this will eliminate a possible special meeting once the contract is ready. The format is pretty standard; there are some last year dates, as that will change, as well as the fees of the election will also be added once that figure is known and entered. The city did budget for two elections this year and will have only one. We did have to pay for translation fees on the propositions.

Mayor Pro Tem Jeremy Stivener motioned to approve a contract between McLennan County and the City of Robinson for the purpose of conducting a joint election, and approving the contract for the election services between the McLennan County Election Administration Department and approval of City Manager to execute the joint election agreement and contract for election services. Councilmember Jimmy Rogers seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

13. Public Hearing: Conduct a public hearing and consider the application and possible action on Ordinance 2021-002 of Jacob Molinaro for approval of a zoning change from AG District to RE District on 5.0 acres known as a tract in the I.

Galindo Survey, approximately addressed at 1829 E. Rocket Road.

Mayor Echterling opened the Public Hearing at 6:20 PM.

Director of Planning and Development Justin French presented this item stating this is a request for a zoning change from AG District to RE District on 5.0 acres known as a tract in the I. Galindo Survey, approximately addressed at 1829 E. Rocket Road. The applicant intends to subdivide the five acres in half. There are two dilapidated structures on the property. One structure will be sold with 2.5 acres and demolished and a new home built and the other half, the owner, will refurbish. Consistent with comprehensive plan. Mr. French stated that the Planning and Zoning Commission recommended approval 3-0 for this applicant on January 7, 2021.

Applicant Jacob Molinaro at 1069 S. Old Robinson Road was in attendance. Mr. Molinaro expressed wishing to split the property in half and he was available for questions.

Mayor Echterling closed the Public Hearing at 6:22 PM.

Mayor asked Council for any discussion: no discussion from council members.

Mayor Pro Tem Jeremy Stivener motioned to approve the application and Ordinance 2021-002 for a zoning change from AG District to RE District on 5.0 acres known as a tract in the I. Galindo Survey, approximately addressed at 1829 E. Rocket Road. Councilmember Follender seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

14. Discuss and consider approval of an Eagle Scout Project for Dillon McCord, for Boy Scout Troup#456.

Mayor Echterling called Mr. Dillon McCord to approach the council.

Mr. McCord stated he is completing his Eagle Scout and would like to build two six-foot benches and a Library Box for children's books at the Shepard Heart Food Pantry and Community Center. Mr. McCord would need permission on his project due to the property being owned by the City of Robinson.

Mayor Pro Tem Jeremy Stivener commended Mr. McCord for taking on the project.

Councilmember Jimmy Rogers stated pending approval, he would like to donate books to the project.

Mayor Bert Echterling commended Mr. McCord what he was doing and on receiving his Eagle Scout and wished him well.

Councilmember Steve Janics motioned to approve the Eagle Scout Project for Dillon McCord, for Boy Scout Troup#456. Councilmember Follender seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

15. Consider approval of the proposal from Walker Partners to conduct a stormwater study of the Cottonwood Creek tributary drainage area located general west of Hwy 77, south of Denison Drive, North of Tinsley Drive and east of Dayton at a cost of \$50,000.

City Manager Craig Lemin and Mr. Clark Gauer from Walker Partners presented the item to council. Mr. Lemin explained there are a couple of open spots and a lot of infill lots and drainage issues in the area and the concern is existing drainage issues and not making things worse than they are. Mr. Lemin stated there is a bottleneck under HWY 77 and the study will help us determine are we looking at a retention pond or detention area. He also stated the study should have been done as each development was put in but was not. Mayor Echterling asked Mr. Gauer regarding a possible detention? Mayor Echterling asked if that is the case, do we have the surface to do that? Mr. Gauer stated that is one part that will be evaluated and it appears there is an existing retention up stream on HWY 77 which created a backwater effect is why a detention structure may be recommended. The study will help determine that and the future development of streets in the area. Mr. Lemin stated this would be the first of several of these studies to be done. Mayor Echterling asked if the study would be checking flow rates and what can be handled and future street work. Mr. Gauer stated the vast majority of this has a street or roadway network. We would need to evaluate as infill happens and lots develop. Mr. Lemin stated the study will help with identify problem areas before streets are built.

Councilmember Jimmy Rogers motioned to approve the proposal from Walker Partners to conduct a stormwater study of the Cottonwood Creek tributary drainage area located general west of Hwy 77, south of Denison Drive, North of Tinsley Drive and east of Dayton at a cost of \$50,000. Mayor Pro Tem Jeremy Stivener seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

16. Consider approving Ordinance 2021-003 repealing and replacing Section 4-126 “Trapping” of Chapter 4 of the Code of Ordinances.

City Manager Craig Lemin presented this item and stating this came to council last spring into summer and with Covid happening it did not get resolved. Current ordinance states that no tracking is permitted. We have large agricultural areas and to protect livestock this change will help with those areas. Mr. Lemin stated the council is seeing examples of other Ordinance’s and is recommending the change in our Ordinance. Mr. Lemin stated there are restrictions on who can set these traps and it meets the needs of agricultural areas but protect the other areas as well.

Councilmember Steve Janics motioned to approve Ordinance 2021-003 repealing and replacing Section 4-126 “Trapping” of Chapter 4 of the Code of Ordinances.

Councilmember Jana Follender seconded this motion. Voting in favor: Rogers, Holland, Echterling, Stivener, Follender, Birkes and Janics. There were no opposing votes and the motion carried unanimously 7-0.

17. Discussion related to the 2021 festival the city offers our residents and the risks associated with hosting a community event this year in the wake of the pandemic.

Assistant to the City Manager, Destiny DeLillo presented the item to council for discussion to possibly cancel this year’s festival. Mrs. DeLillo stated this is time of year we would start to secure vendors and rentals for this year’s event. Discussion regarding the loss from last years deposits and the possible future loss of this year’s deposits was held. Mrs. DeLillo commented that social distancing and wearing masks will still likely be in effect and trying to have a large gathering and monitor the event with the current restrictions would be taxing. We are asking feedback from council in what direction for staff to move in.

Mayor Echterling asked for Councilmembers feedback.

Councilmember Steve Janics agreed that canceling or postponing the event may be best. Councilmember Mr. Birks asked about deposits and requirements of vendors and rentals. Mrs. DeLillo stated most vendors require deposits and some have a canceling fee. City Manager Craig Lemin stated there are a lot of challenges with so much unknown still. If we were further along in vaccinations and things were going smoother staff would not be so reluctant with planning. Councilmember Jeremy Birkes asked is it too early to cancel, he has seen other cities having events and would like to see what happens before we cancel. Councilmember Mr. Birks would like to table this until later date. Mrs. DeLillo stated securing the rentals is a priority but right now she is uncertain what the companies are doing right now. This event requires all city staff to assist the day of the event and this is putting the entire staff at risk which is also a concern. She also stated that waiting to secure rentals could result in a much smaller event. Councilmember Jimmy Rogers commented on dealing with restrictions and he was leaning to a no due to he still sees we would still be under heavy restrictions. Councilmember Rogers stated he did not see the occupancy level going above 75% until 2022; trying to enforce the restrictions is very difficult and stressful under normal circumstances and do enforce those at a festival would be very difficult. Councilmember Jana Follender stated she agreed to wait. Mayor Pro Tem Jeremy Stivener stated he was also on the fence. He stated we could wait and be open to having it later in the year. Councilmember Jeremy Holland was on the fence and asked if a poll of the community could happen. Mrs. DeLillo stated that could be a PR nightmare, especially since City of Waco and McLennan County are working so diligently for people to continue to social distance and wear masks. City Manager Craig Lemin stated that even if you are vaccinated you can still carry the virus and with the new strands now coming up; it really makes planning difficult. Mayor Bert Echterling stated he

understood both sides and that other cities and counties are having events, we may need to change our event up. Mayor Echterling challenges the council to come back with ideas. Mayor Echterling asked Councilmember Birkes to see what are the other cities, counties and communities doing? Mayor Echterling agreed a music festival should be pushed to next year. He stated he agreed Covid is not going anywhere, the decision to go or not go to the event is up to the individual. Mayor Echterling stated the festival as it has been, yes to wait, something smaller or different may be planned and have that. Mayor Pro Tem Stivener asked about Movies in the Park? Mrs. DeLillo stated the current order is for no outdoor social gatherings. Mayor Pro Tem Stivener stated the funds are earmarked and would be available if and when an event could and would be planned. Mayor Echterling stated no action tonight and put the item for further discussion on another agenda with options and recommendations.

18. Councilmember requests for items to be placed on future agendas: None mentioned

19. Adjourn. Meeting adjourned at 6:55 PM.

Bert Echterling, Mayor

ATTEST:

Misty Cryer, City Secretary



COUNCIL AGENDA ITEM MEMORANDUM

Consent Agenda
Date Submitted: 02/26/2021
Meeting Date: 03/02/2021
Item #7

DEPT./DIVISION SUBMISSION & REVIEW:

Craig Lemin, City Manager

ITEM DESCRIPTION: Consider and possible action accepting the City of Robinson, Texas Annual Financial Report presented by Belt Harris Pechacek, LLP for Fiscal Year ending September 30, 2020.

STAFF RECOMMENDATION: Accept Annual Financial Report as presented.

ITEM SUMMARY: Mike Brotherton, CPA with Belt Harris Pechacek, L.L.P will present the City of Robinson Annual Financial Report for Fiscal Year ending September 30, 2020. Copies will be provided at the meeting.

FISCAL IMPACT: N/A

ATTACHMENTS: N/A



COUNCIL AGENDA ITEM MEMORANDUM

Regular Agenda Item
Date Submitted: 2/25/2021
Meeting Date: 3/02/2021
Agenda Item #8

DEPT./DIVISION SUBMISSION & REVIEW:

Craig Lemin – City Manager

ITEM DESCRIPTION: Consider approval of Ordinance 2021-004 providing for forgiveness of portions of water bills attributable to broken service lines or internal structural lines during February weather event.

STAFF RECOMMENDATION: Recommend Approval

ITEM SUMMARY: Numerous customers suffered broken or cracked waterlines during the recent extreme winter weather combined with the wide area power outages. This ordinance allows the City to reduce the customers bills for the full amount of water attributable to those breaks that were caused by the severe weather and power outages. The ordinance is specific to this one event and only applies to breaks that occurred between February 11th and February 20th, 2021. The ordinance does provide that proof of a break and subsequent repair must be provided in order to qualify for a reduction. The ordinance is attached.

FISCAL IMPACT: Unknown

ATTACHMENTS:

Ordinance

ORDINANCE 2021-004

ORDINANCE PROVIDING FOR FORGIVENESS OF PORTIONS OF WATER BILLS ATTRIBUTABLE TO BROKEN SERVICE LINES OR INTERNAL STRUCTURAL LINES DURING FEBRUARY WEATHER EVENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Governor of Texas Greg Abbott issued a severe weather disaster declaration on February 12, 2021, under Section 418.014 of the Texas Government Code, covering 254 counties, authorizing the use of all available resources of state government and of political subdivisions that are reasonably necessary to cope with this disaster pursuant to Section 418.017; and

WHEREAS, prolonged freezing weather during February 11 to February 20, 2021 caused some customer water service lines to break or leak; and

WHEREAS, to alleviate public suffering and improve public welfare the City Council finds that water loss from broken or cracked customer lines that is Eligible Water Loss under this Ordinance should be forgiven.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBINSON, TEXAS that:

Section 1. Definitions.

“February Weather Event” means that prolonged freeze during the period from February 11, 2021 through February 20, 2021.

“Eligible Water Loss” means water lost due to the bursting or cracking of a customer-side water line caused by the February Weather Event, which was addressed/stopped as soon as possible after becoming known to the customer.

“Eligible Bill Reduction” means water usage shown on the customer’s bill(s) that is attributable to Eligible Water Loss. The period of the February Weather Event straddles two billing cycles, and therefore, relief may need to be applied for with regard to two separate bills.

Section 2. Applying for Bill Relief

2.1 A customer may apply for an Eligible Bill Reduction once they have received a bill which covers in whole or part the period of Eligible Water Loss applicable to the Customer. The application is made to the City Water Department, and must be accompanied by the following information:

- a) the bill;

- b) the type of Eligible Water Loss (break or leak in service line, internal structure line, etc. with photos if available);
- c) the date the water loss became known to the customer;
- d) when the water to the premises was shut off;
- e) an invoice from a plumber showing the line(s) was fixed and the date such work was completed.

2.2 For the days in question only the amount of water used above the average daily use of the customer during the previous three months is eligible for relief.

2.3 The amount of bill reduction will be determined by the City in its sole discretion.

2.4 Once the Eligible Bill Reduction, if any, is determined by the City the applicable bill will be adjusted.

2.5 The relief provided by this Ordinance is only for pipes/lines affected by the February Weather Event, and does not apply to pre-existing conditions.

Section 3. Severability Clause. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance is effective on its passage.

PASSED this 2ND day of March, 2021.

Bert Echterling, Mayor

Attest:

Misty Cryer, City Secretary



COUNCIL AGENDA ITEM MEMORANDUM

Regular Agenda Item
Date Submitted: 02/25/2021
Meeting Date: 03/02/2021
Agenda Item #9

DEPT./DIVISION SUBMISSION & REVIEW:

Greg Hobbs, Utility Systems Director

ITEM DESCRIPTION: Consider and possible action approving an agreement with Insituform Technologies, LLC for the purchase of labor, materials, equipment and services to replace sewer lines in and around sections of the Fain Estates subdivision utilizing the Local Government Cooperative Contract #555-18 at a total cost of \$1,248,723.00 (Contract amount of \$1,189,260.00 along with 5% Contingency of \$59,463.00)

STAFF RECOMMENDATION: Staff Recommends Approval

ITEM SUMMARY: Insituform will furnish all labor, materials, equipment and services to replace sewer lines in areas within and around the Fain Estates addition. By utilizing Cooperative Purchasing programs, the city has the ability to perform projects without having to fund professional services. Staff will coordinate the project and work with the contractor throughout the project. Upon completion of this contract the City will have replaced all the substandard sewer mains within this subdivision. The current utility budget allocated for utility line replacement.

FISCAL IMPACT: Within Current Budget

ATTACHMENTS: Insituform agreement along with their pricing proposal.



17988 Edison Ave.
Chesterfield, Mo
63005

Tel: (713) 845-3002
Fax: (713) 980-0782
www.insituform.com

February 12, 2021

AAJA-ZCPQL3

Buyboard Proposal

Greg Hobbs
Director of Utility Services
City of Robinson
111 W. Lyndale
Robinson, Tx 76706

**Project Name: City of Robinson, Tx – Sanitary Sewer Rehabilitation 2021
Pipe Bursting and Manhole Rehabilitation**

Insituform Technologies, LLC. (Insituform) herein proposes to furnish all labor, materials, equipment and services for accomplishing the referenced task (as described in the project location maps presented by the Owner) utilizing The Local Government Purchasing Cooperative Contract #555-18 administered through the BuyBoard.

Assumptions and Qualifications

During TV inspection all lateral side sewers are verified, using best practical efforts, to determine if each is an active hook up. Normal practice only reinstates those that are active. You may direct us to reinstate all, or specific laterals, as you desire. This proposal, unless otherwise stated and a pay item provided, assumes that all laterals will be reconnected. Specific service connections will not be reconnected only when a written directive is received from the Owner. The Owner will indemnify and hold Insituform harmless from all claims arising from backups and other effects of such actions or inactions.

Water shall be provided at no cost to Insituform for all construction phases of this project. Insituform will follow all required deposit, backflow prevention, and metering procedures. It is understood that a dumpsite shall be provided for the disposal of debris removed from the pipe.

Insituform has provided a pay item herein for Payment and Performance Bonds. An appropriate Certificate of Insurance shall be provided following acceptance of this proposal.

The pricing in this proposal assumes that all Technical Specifications set forth by the BuyBoard will be strictly adhered to. Any changes to these specifications must be noted and agreed upon by both parties prior to finalizing the proposal pricing.

Proposal Terms and Conditions

Terms and Conditions from The Local Government Purchasing Cooperative Contract are available upon request from the BuyBoard. Any changes to these conditions must be noted and agreed upon by both parties.

Insituform Buyboard Proposal - City of Robinson, Tx – Sanitary Sewer Rehabilitation 2021
Pipe Bursting and Manhole Rehabilitation

Proposal Pricing

Robinson TX					
2021 Rehab					
Bid Item per Docs	Description	Unit of	Per Bid	Bid Price	Total
		Measure	Quantity		
1	Travel and Mobilization- Pipeburst Crew	EA	1	\$ 7,500.00	\$ 7,500.00
2	6" - 10" Clean and TV	LF	10,246	\$ 5.00	\$ 51,230.00
3	8"-12" Point Repair (0'-8' deep)	EA	8	\$ 2,850.00	\$ 22,800.00
4	Burst existing 4" or 6" to 6" IPS SDR 19 (0'- 8' deep)	LF	470	\$ 52.00	\$ 24,440.00
5	4" - 6" Pipeburst Setup Charge Per Install Length	LF	470	\$ 6.25	\$ 2,937.50
6	Burst existing 6" or 8" to 8" IPS SDR 19 (0'- 8' deep)	LF	9,736	\$ 54.00	\$ 525,744.00
7	Burst existing 10" to 12" IPS SDR 19 (0'- 8' deep)	LF	510	\$ 75.00	\$ 38,250.00
8	8" - 12" Pipeburst Setup Charge Per Install Length	LF	10,246	\$ 6.25	\$ 64,037.50
9	Set Up 4" Pump (Per Pump)	EA	45	\$ 400.00	\$ 18,000.00
10	Set Up 4" Piping	LF	10,246	\$ 3.00	\$ 30,738.00
11	Operate 4" pumping System (Fuel & Maint. Per pump)	DAY	45	\$ 225.00	\$ 10,125.00
12	8" - 12" Obstruction Removal by Excav (0'- 8' deep)	EA	12	\$ 1,900.00	\$ 22,800.00
13	External reconnect (0'- 8' deep)	EA	143	\$ 750.00	\$ 107,250.00
14	Extra length service over 5' long	LF	250	\$ 28.00	\$ 7,000.00
15	Access Pit (0'-8' deep)	EA	30	\$ 1,375.00	\$ 41,250.00
16	Potholing for Nearby Utility Location (0'-8' deep up to 4Hr duration)	EA	8	\$ 1,175.00	\$ 9,400.00
17	Trench safety	LF	1,200	\$ 8.00	\$ 9,600.00
18	Granular backfill	Ton	120	\$ 45.00	\$ 5,400.00
19	Repair/Rehab 2" Asphalt pavement	SY	20	\$ 110.00	\$ 2,200.00
20	Sod	SY	1,400	\$ 15.00	\$ 21,000.00
21	Repair/Rehab chain link fence with new	LF	160	\$ 42.00	\$ 6,720.00
22	Repair/Rehab wooden fence with new	LF	240	\$ 47.50	\$ 11,400.00
23	6" - 18" Post TV Inspection After Rehabilitation	LF	10,716	\$ 2.00	\$ 21,432.00
24	Traffic control	Day	60	\$ 425.00	\$ 25,500.00
25	New manhole frame and cover	EA	10	\$ 650.00	\$ 6,500.00
26	Remove and Replace End ofLine Cleanout (IfNeeded)	EA	1	\$ 3,000.00	\$ 3,000.00
27	Install New 4' DIA manhole 0' - 6' deep	EA	2	\$ 5,000.00	\$ 10,000.00
28	Extra depth 4' DIA manhole over 6' deep	EA	4	\$ 450.00	\$ 1,800.00
29	Travel and Mobilization- MH Rehab Crew	EA	1	\$ 2,500.00	\$ 2,500.00
30	Manhole Rehabilitation - cementitious	SQFT	2,626	\$ 18.50	\$ 48,581.00
31	Manhole Bench Rehab/Rebuild	EA	28	\$ 500.00	\$ 14,000.00
32	Urethane Injection (if needed)	Gal	1	\$ 550.00	\$ 550.00
33	P & P Bond	LS	1	\$ 15,575.00	\$ 15,575.00
					\$ 1,189,260.00

Offered By:

Accepted By:

INSITUFORM TECHNOLOGIES, LLC.

CITY OF ROBINSON, TX



TIM NAYLOR
512-677-8732

SIGNATURE

DATE

NAME

TITLE

This accepted proposal constitutes a formal agreement. If you initiate a purchase order or other contract document, it shall not be acknowledged without this accepted proposal as an attachment.



COUNCIL AGENDA ITEM MEMORANDUM

Consent Agenda Item
Date Submitted: 02/26/2021
Meeting Date: 03/02/2021
Agenda Item #10

DEPT./DIVISION SUBMISSION & REVIEW:

Greg Hobbs, Utility System Director

ITEM DESCRIPTION: Consider and possible action awarding the contract for the Hillview Ground Storage Tank Rehabilitation

STAFF RECOMMENDATION: Recommend Approval

ITEM SUMMARY: We recently went out for bid for the Hillview Ground Storage Tank Rehabilitation Project. The engineer's probable cost for this was \$190,000.00.

FISCAL IMPACT: From water capital project bond funds.

ATTACHMENTS:

Recommendation Letter
Bid Tabulation.

February 25, 2021

City of Robinson
111 W. Lyndale
Robinson, Texas 76706

Attn: Craig Lemin

Re: Hillview Ground Storage Tank Rehabilitation
Project No.: 1-03517

Dear Mr. Lemin:

Four bids were received for the Hillview Ground Storage Tank Rehabilitation project on February 25, 2021. Mr. Tank LLC was the low bidder with a bid of \$152,501.20. The bid amount shown on the original bid form was \$152,518.00, but was found to be in error. Walker Partners contacted Manuel Castanon with Mr. Tank LLC, and the revised bid amount was agreed to. The Engineer's Opinion of Probable Construction Cost for the work was \$215,000.00.

Neither Walker Partners nor the City of Robinson has any experience with Mr. Tank LLC on previous projects of similar size and scope. Due to the unfamiliarity of the Bidder, Walker Partners contacted references provided by the Bidder as part of the bid package. After contacting three references in which the Bidder was found to have adequate experience and knowledge in tank rehabilitation work, Walker Partners finds Mr. Tank LLC to be an acceptable and reliable contractor. Therefore, Walker Partners recommends award of the Hillview Ground Storage Tank Rehabilitation project to Mr. Tank LLC in the amount bid of \$152,501.20. With your agreement, we ask that you schedule this contract for the next available City Council meeting.

Sincerely,



Jacob R. Hinson, P.E.
Project Engineer

JRH:jrh

E-mail

Cc: Project File

Walker Partners, LLC
Bid Tabulation
City of Robinson
Hillview Ground Storage Tank Rehabilitation
1-03517
February 25, 2021, 10:00 AM

Bidders

Item No.	Bid Item Description	Estimated		MR Tank LLC		Steel Tank Painting LLC		Tanksco Inc.		Viking Painting LLC	
		Quantities	Measure	Unit Price	Unit Amount	Unit Price	Unit Amount	Unit Price	Unit Amount	Unit Price	Unit Amount
1.01	MOBILIZATION AND INCIDENTALS	1	LS	4,890.00	4,890.00	9,000.00	9,000.00	10,000.00	10,000.00	5,000.00	5,000.00
1.02	REMOVE DIRT, DEBRIS AND OTHER LOOSE GRAVEL AWAY FROM TANK FOUNDATION DOWN TO A MINIMUM 6" BELOW TOP OF FOUNDATION AND HAUL OFF. GRADE AROUND TANK TO ALLOW FOR PROPER DRAINAGE AWAY FROM FOUNDATION	1	LS	1,100.00	1,100.00	1,200.00	1,200.00	8,000.00	8,000.00	5,000.00	5,000.00
1.03	ELECTRICALLY GROUND TANK EXISTING LIGHTNING PROTECTION SYSTEM USING #4 BARE CU WIRE AND 5/8" DIAMETER BY 10' LONG DRIVEN CU. GROUND ROD.	1	LS	450.00	450.00	400.00	400.00	2,000.00	2,000.00	1,200.00	1,200.00
1.04	RELOCATE DRAIN VALVE INCLUDING 2" PENETRATION, 2" PIPING AND VALVE, COMPLETE WITH LOCKING DEVICE. REMOVE EXISTING DRAIN VALVE COUPLING AND INSTALL 12" DIAMETER PLATE (1/4" THICKNESS), WELDED IN PLACE.	1	LS	625.00	625.00	1,900.00	1,900.00	2,000.00	2,000.00	5,500.00	5,500.00
1.05	INSTALL 16 MESH 316 STAINLESS STEEL SCREEN ON EXISTING OVERFLOW PIPE AND CONCRETE SPLASH BLOCK FOR OVERFLOW PIPE AND DRAIN VALVE	1	LS	320.00	320.00	1,600.00	1,600.00	2,000.00	2,000.00	9,100.00	9,100.00
1.06	REMOVE & REPLACE EXISTING ROOF VENT	1	LS	2,900.00	2,900.00	3,200.00	3,200.00	6,000.00	6,000.00	8,000.00	8,000.00
1.07	REMOVE EXISTING 4" FILL LINE FROM ROOF OF TANK TO 2' BELOW NATURAL GROUND AND PLUG WITH 24" LENGTH GROUT PLUG. INSTALL 18" DIAMETER PLATE (1/4" THICKNESS), WELDED IN PLACE.	1	LS	1,575.00	1,575.00	4,000.00	4,000.00	1,000.00	1,000.00	8,500.00	8,500.00
1.08	REMOVE AND REPLACE EXISITNG ROOF MANWAY NECK	1	LS	475.00	475.00	2,600.00	2,600.00	2,500.00	2,500.00	5,400.00	5,400.00
1.09	HAND TOOL CLEAN ALL PONDING AREAS. APPLY COMMERCIAL EPOXY ADHESIVE FILLER, AS NEEDED, TO PREVENT PONDING OF WATER	1	LS	1,420.00	1,420.00	1,200.00	1,200.00	2,000.00	2,000.00	5,000.00	5,000.00
1.10	PRESSURE WASH TANK EXTERIOR WITH BIODEGRADABLE DETERGENT INJECTION. REMOVE LOOSE RUST AND SCALE WITH WIRE BRUSHES AND HAND SCRAPERS IN ACCORDANCE WITH SSPC#2 (HAND TOOL CLEANING), SPOT PRIME AND APPLY FINISH COAT	4,900	SF	2.46	12,054.00	4.00	19,600.00	6.00	29,400.00	5.50	26,950.00
1.11	DISCONNECT SUPPORT COLUMN FROM BASE-PLATE. INSTALL NEW PATCH AND WEAR PLATE UNDER COLUMN AND GUIDES ON THE SIDES OF THE PLATE.	1	LS	3,000.00	3,000.00	4,000.00	4,000.00	3,000.00	3,000.00	17,000.00	17,000.00
1.12	REINFORCE RAFTER-TO-COLUMN & RAFTER-TO-SHELL CONNECTIONS WITH 6"X2"X1/4" STEEL PLATE, WELDED IN PLACE	20	EA	81.00	1,620.00	900.00	18,000.00	275.00	5,500.00	280.00	5,600.00
1.13	CLEAN INTERIOR OF TANK	1	LS	1,600.00	1,600.00	500.00	500.00	1,500.00	1,500.00	1,500.00	1,500.00
1.14	STABILIZE FLOOR BY CUTTING HOLES, AS REQUIRED, INSTALLING COUPLINGS IN THE TANK FLOOR AND PUMPING GROUT TO THE UNDERNEATH SIDE OF THE FLOOR WHERE BUCKLING IS OCCURRING (TO FILL THE	115	CF	40.00	4,600.00	50.00	5,750.00	90.00	10,350.00	125.00	14,375.00
1.15	12" DIAMETER PLATE WELDED TO INTERIOR FLOOR	3	EA	50.00	150.00	100.00	300.00	400.00	1,200.00	400.00	1,200.00
1.16	SANDBLAST ENTIRE TANK INTERIOR TO AN SSPC#10 (NEAR WHITE BLAST) CONDITION, STRIPE COAT ALL SEAMS AND WELDS, THEN APPLY EPOXY LINER	6,150	SF	14.15	87,022.50	8.30	51,045.00	6.00	36,900.00	12.50	76,875.00
1.17	PIT WELDING (SMALL AND LARGE PITS)	150	EA	23.33	3,499.50	6.00	900.00	60.00	9,000.00	25.00	3,750.00
1.18	SEAM WELDING	60	LF	63.33	3,799.80	20.00	1,200.00	80.00	4,800.00	80.00	4,800.00
1.19	SEAM SEAL INTERIOR ROOF-TO-RIM ANGLE CONNECTION	120	LF	8.67	1,040.40	9.00	1,080.00	80.00	9,600.00	17.50	2,100.00
1.20	REPLACE MANHOLE GASKET WITH NEW RUBBER GASKET AND PROVIDE NEW 304 STAINLESS STEEL NUTS, BOLTS, AND WASHERS ON MANHOLE	2	EA	440.00	880.00	600.00	1,200.00	600.00	1,200.00	750.00	1,500.00

Walker Partners, LLC
 Bid Tabulation
 City of Robinson
 Hillview Ground Storage Tank Rehabilitation
 1-03517
 February 25, 2021, 10:00 AM

Bidders

Item No.	Bid Item Description	Estimated		MR Tank LLC		Steel Tank Painting LLC		Tanksco Inc.		Viking Painting LLC	
		Quantities	Measure	Unit Price	Unit Amount	Unit Price	Unit Amount	Unit Price	Unit Amount	Unit Price	Unit Amount
1.21	APPLY N140 PRIMER IN LIEU OF ZINC PRIMER ON BOTTOM TWO-THIRDS (20') OF INTERIOR TANK SHELL DUE TO EXCESSIVE PITTING	1	LS	2,900.00	2,900.00	1,500.00	1,500.00	3,500.00	3,500.00	2,000.00	2,000.00
1.22	YARD PIPING; WORK INCLUDES REPLACING EXISTING PVC FILL AND SUCTION LINES WITH 6" DIP PIPE, FITTINGS, RESTRAINTS AND CONCRETE THRUST BLOCKING, INCLUDING ALL EXCAVATION AND BACKFILL, COMPLETE IN PLACE	1	LS	4,080.00	4,080.00	15,000.00	15,000.00	4,000.00	4,000.00	23,800.00	23,800.00
1.23	CONTINGENCY ALLOWANCE	1	LS	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00
Total Bid				6	\$152,501.20		\$157,675.00		\$167,950.00		\$246,650.00

MR Tank, LLC

- 1** Bid Amount = \$12,070.00
- 2** Bid Amount = \$87,023.00
- 3** Bid Amount = \$3,500.00
- 4** Bid Amount = \$3,800.00
- 5** Bid Amount = \$1,040.00
- 6** Total Bid Amount = \$152,518.00

Tanksco Inc.

- 1** Bid Amount = \$5,000.00



COUNCIL AGENDA ITEM MEMORANDUM

Regular Agenda Item
Date Submitted: 02/26/2021
Meeting Date: 03/02/2021
Agenda Item #11

DEPT./DIVISION SUBMISSION & REVIEW:

Craig Lemin, City Manager

ITEM DESCRIPTION: Council Briefing regarding the recent weather event.

STAFF RECOMMENDATION: NA

ITEM SUMMARY: Provide a briefing to the Council on the recent weather event. Discuss challenges as well as positives encountered during the event. Also discuss vulnerabilities identified during the event and options for addressing them.

FISCAL IMPACT: NA

ATTACHMENTS: NA